



St John the Baptist Greek Orthodox Church

405 Dale Ave., Anaheim, CA 92801
Tel.: 714.827.0181 ♦ Fax: 714.827.8143

2018 Vendor Rental Application/Agreement

Friday, May 18, 2018 – 3 pm – 10 pm
Saturday, May 19, 2018 – Noon – 10 pm
Sunday, May 20, 2018 – Noon – 10 pm

Items marked with an asterisk () are required. Please sign and/or initial where indicated.*

*Company/Name _____ *Contact Person _____

*Address _____

*City _____ *State _____ *Zip _____

*Phone _____ Cell Phone _____ Fax _____

*Email _____

Website _____

Booth Rental Fee / Table & Chair Worksheet (Please use to complete order form on PAGE 3)

Booth Reservations are in the order of when full/down payment is received.

_____ 10'x10' (Single) (Choose one):

Basic = \$600

Includes: Booth Canopy, 1 - fluorescent light, 1 - 110v electrical outlet, listing on ocgreekfest.com website for minimum 6 months after festival, One (1) 8' Rectangle table, two (2) chairs Note: **Entrance End Cap and Prime Single Booths have limited availability – "Booth Reservations are placed in order of when full / down payment is received."**

_____ 20'x 10' (Double) Booth = \$1,000

Includes: Booth Canopy, 2 - fluorescent lights, 1 - 110v electrical outlet, listing on ocgreekfest.com for minimum 6 months after festival, Two (2) 8' tables and Four (4) chairs

Note: All Applications are subject to final approval by the OC Greek Fest Festival Committee ("Festival Committee") in its sole and absolute discretion.

Office Use Only

Completed Form Received Full Payment Received Copy of Sales Tax Permit Received

Application Approved Declined:

Vendor Chairman Date

Festival Chairman/Representative Date



Terms & Conditions of the OC Greek Fest ("Festival")

Permits: Vendor agrees to submit a copy of Vendor's California Seller's Permit to the Festival Committee together with this application and prior to Vendor's admittance onto the Festival grounds.

Taxes, Licenses, Fees, & Permits: Vendor acknowledges and agrees that Vendor is solely responsible for payment of all applicable federal, state, and local taxes, licenses, fees and permits for Vendor's merchandise sold during the Festival.

Insurance: Vendor is solely responsible for maintaining any insurance to cover damage to or theft of Vendor's merchandise. Vendor acknowledges and agrees that Vendor is solely responsible for the security of Vendor's merchandise and personal property at all times. Vendor hereby agrees to release from liability and hold harmless St. John the Baptist Greek Orthodox Church against any loss of or damage to Vendor's merchandise or personal property before, during, or after the Festival.

Security: The Festival grounds are locked every day at closing. Outside security is provided by the Festival. St. John the Baptist assumes no responsibility for any loss of or damage to Vendor's merchandise or personal property during the Festival.

Merchandise for Sale: Vendor agrees to provide a complete list of merchandise to be offered for sale during the Festival by either completing the item description on page 4 or by attaching a separate list, photographs, catalog, or other product information. The Festival Committee may, in its sole and absolute discretion, prohibit Vendor from offering for sale any merchandise not listed. Vendor agrees not to sell or distribute any item listed on the Prohibited Merchandise List. Vendor merchandise may only be displayed inside Vendor's booth; no racks or displays are permitted outside of Vendor's booth. Merchandise displays on the Vendor's booth canopy is prohibited. The Festival Committee reserves the right to prohibit Vendor from offering any item for sale during the Festival.

Customer Complaints: Vendor agrees to promptly handle all customer complaints in a reasonable, businesslike manner, so as not to bring discredit to the Festival or St. John the Baptist Greek Orthodox Church.

Layout: The Festival Committee reserves the right, in its sole and absolute discretion at any time prior to or during the Festival, to change or alter the Festival layout or relocate Vendor as the Festival Committee deems desirable.

Customer Transactions: Vendor is responsible for all aspects of sales transactions with Festival attendees including, without limitation, identity verification and acceptable payment methods (checks, credit cards processing, etc.). Vendor is responsible for having adequate cash in the appropriate denominations available to make change.

Removal: The Festival Committee reserves the right to remove Vendor from the Festival grounds in the Festival Committee's sole and absolute discretion if Vendor fails to comply with these Terms & Conditions or other instructions of the Festival Committee.

Refunds: All Vendor payments to St. John the Baptist Greek Orthodox Church are final and no refunds will be given for any reason after Vendor's application has been accepted by the Festival Committee.

Liability: St. John the Baptist Greek Orthodox Church assumes no liability for any claims of injuries, losses and/or damages sustained by Vendor, Vendor's employees and/or representatives.

INDEMNIFICATION: VENDOR SHALL DEFEND, INDEMNIFY, AND HOLD ST. JOHN THE BAPTIST GREEK ORTHODOX CHURCH, ITS OFFICERS, EMPLOYEES, VOLUNTEERS, AGENTS AND REPRESENTATIVES HARMLESS FROM AND AGAINST ANY CLAIM, DEMAND, SUIT, LOSS, COST OR EXPENSE WHICH MAY BE ASSERTED, CLAIMED OR RECOVERED AGAINST OR FROM ST. JOHN THE BAPTIST GREEK ORTHODOX CHURCH, ITS OFFICERS, EMPLOYEES, VOLUNTEERS, AGENTS OR REPRESENTATIVES BY REASON OF ANY PROPERTY DAMAGE, BODILY INJURY OR DEATH WHICH ARISES OUT OF THE CONDUCT, WHETHER NEGLIGENT, INTENTIONAL OR OTHERWISE, OF VENDOR OR ANY OF VENDORS EMPLOYEES, CONTRACTORS, AGENTS OR REPRESENTATIVES.

Acknowledgment: Vendor has read and understands and accepts these Terms & Conditions.

_____ VENDOR INITIALS

_____ VENDOR INITIALS



Application Deadline: April 30, 2018
Only Completed Applications Will Be Considered!

Your application is not considered complete until we have received your application together with (1) your merchandise list, (2) a copy of your current Sales Tax Permit, and (3) payment in full. Your failure to include any required information or item will delay the consideration of your application. Payments will not be processed until the Festival Committee has accepted your application, which acceptance will be confirmed by email notice to you.

Order Request:

_____ Single (10' x 10') Booth – Basic = **\$600**

_____ Double (20'x 10') Booth = **\$1,000**

_____ 6' Rectangle Table

_____ 8' Rectangle Table

_____ Chairs

GRAND TOTAL = _____

Method of Payment _____ Check Enclosed _____ Credit Card

Credit Card Payments: MasterCard VISA AMEX

Acct. Number: _____

Expiration Date: _____ Security Code: _____

Name on Account: _____

Billing Address (if different from Page 1): _____

Vendor Signature: _____ Date: _____

MAIL OR FAX ORIGINAL COMPLETED APPLICATION TO:

St. John Greek Orthodox Church

405 N. Dale Ave.

Anaheim, CA 92801

Attn.: Ms. Pennie Contos

Vendor Chairperson

Fax: 714.827.8143

anaheimocgreekfest@gmail.com



Social Media Profile

Merchant Name _____

Main Contact _____

Email Address _____

Facebook Yes _____ No _____

Twitter Yes _____ No _____

Instagram Yes _____ No _____

Yelp Yes _____ No _____

OC Greek Fest will like to follow your business on your social media pages. Please follow us on Facebook, Twitter, Yelp and Instagram as we will be launching our social media promotional campaign starting April 20, 2018.

We would like to include photos of your products and or service descriptions for our promotions. Please send us photos of your products or service descriptions





List/Description of Merchandise to be Offered for Sale:

List all items Vendor will offer for sale; only items listed on this form may be sold in Vendor's booth. Under no circumstances will Vendor be permitted to offer for sale merchandise other than those items listed on this form without the express written permission of the Festival Committee. You may attach a separate list, photographs, catalog, or other product information in addition to the below merchandise list/description.

Photos Please **Check Category**

Clothing

Jewelry

Accessories

Novelties

Other

Services



VENDOR HEREBY ACKNOWLEDGES AND AGREES THAT THE FESTIVAL COMMITTEE MAY (A) PROHIBIT VENDOR FROM OFFERING FOR SALE DURING THE FESTIVAL ANY ITEMS THAT HAVE NOT BEEN PREVIOUSLY DISCLOSED AS PART OF VENDOR'S APPLICATION, (B) REQUIRE VENDOR TO REMOVE IMMEDIATELY ALL SUCH UNAUTHORIZED MERCHANDISE FROM THE FESTIVAL GROUNDS, AND/OR (C) REQUIRE VENDOR TO LEAVE THE FESTIVAL PREMISES, AND THAT IN SUCH EVENT, VENDOR SHALL NOT BE ENTITLED TO A REFUND OF ANY FEES.

_____VENDOR INITIALS _____VENDOR INITIALS

Prohibited Merchandise

The following items may not be sold during the Festival:

- Foods or beverages for "on premise consumption"
- Items for "on premise use" that make loud noises, explode, spray, shoot projectiles, leave debris or that create, or could create, any other type of hazard, nuisance or disruption of or to the Festival or any Festival attendee as determined in the sole and absolute discretion of the Festival Committee, including by way of example and not limitation, the following:
 - Compressed air horns
 - Silly String
 - Poppers
 - Guns
 - Ammunition
 - Knives
 - Swords
 - Spears
 - Other weapon of any type

_____VENDOR INITIALS _____VENDOR INITIALS

Registration and Set up

Set up must be completed by 1:30 PM on Friday, May 18, 2018. Vendor must present a current Sales Tax Permit at time of registration and must display same in clear view in Vendor's booth at all times during the Festival. For additional information, refer to Festival Vendor Instructions (attached).



2018 FESTIVAL VENDOR LOAD IN INSTRUCTIONS

Friday, May 18, 2018

8:30 AM – 1:30 PM: **Load in*** begins at 8:30 AM and must be completed by 1:30 PM. Upon arrival please proceed to vendor check-in table by the main entrance. Please provide copy of your Sales Tax Permit upon arrival; permit must be displayed in booth at all times during the Festival. Vehicles are allowed on Festival grounds to unload merchandise only and must be taken off property once merchandise has been unloaded. No vehicles will be allowed on Festival grounds after 1:30 PM.

3 PM: Festival gates open to the general public.

10 PM: Festival Closes to general public. Overnight premises security is provided by the Festival. Vendor is responsible for covering and securing Vendor's merchandise after hours.

Saturday, May 19, 2018

11:00 – 11:30 AM: Vendors arrive.

Noon: Festival gates open to the general public.

10 PM: Festival Closes to general public. Overnight premises security is provided by the Festival. Vendor is responsible for covering and securing Vendor's merchandise after hours.

Sunday, May 20, 2018

11:00 – 11:30 AM: Vendors arrive.

Noon: Festival gates open to the general public.

10 PM: Breakdown starts. No vehicles are allowed on festival grounds before 10 PM. All merchandise and equipment must be removed from the festival grounds by midnight. The Festival Committee is not responsible for property that is not removed.

*Limited load in on Thursday, May 17 from 5:30 PM to 7:30 PM must be approved by Festival. Contact **Pennie Contos** at **714.507.6868** by noon on Thursday, May 18 to request early admittance.